

## 2022 BMD Food Vendor Application & Agreement (page 1 of 3)

Please fill out this application in total and send it back as soon as possible. Please note that approved vendors are not granted exclusivity in their product areas, however we will attempt to avoid having multiple vendors with the same product line where possible. An exact description of merchandise will allow us to accomplish this goal. Thanks for your support and cooperation.

### Section A: Information

- Business/Name Vendor: \_\_\_\_\_
- Owner/Contact Name: \_\_\_\_\_
- Mailing Address: \_\_\_\_\_
- City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
- Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_
- Email: \_\_\_\_\_

### Section B: Booth Size, Type of Food Vendor, Deposit

**1. Booth Size Needed:** *Booth fees will be assessed by width and depth of booth. All vendor operations including storage and displays shall remain within the rented allocated area as stated below. (This will be enforced.)*

\_\_\_ 10 x 10 (\$150)    \_\_\_ 10 x 20 (\$275)    \_\_\_ 10 x 30 (\$400)    \_\_\_ 20 x 20 (\$525)    \_\_\_ 20 x 30 (\$650)  
\_\_\_ Other (specify) \_\_\_\_\_

**2. Food Vendor Deposit:** \_\_\_\_\_ Food - Full Service (\$500) \_\_\_\_\_ Food – Single Item (\$300)

**(Deposit is due within 5-days of acceptance as a Festival Vendor)**

**3. Food Vendors pay an additional 10% of gross sales in addition to booth space. Deposit will be deducted from this fee. This fee is due by 10 p.m. on Saturday July 16**

### Section C: Description of Products/Service: A festival menu is required with this application.

Please list items you will serve in your food booth: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Price range of listed items: \_\_\_\_\_

**New Vendors:** Please include 3-5 photos or website information for viewing your booth and products sold.

### Section D: Services Required

All booth prices include a fresh, potable water tap provided within 50' of the assigned vendor location. Electrical outlets for 60 amps of 120V power are provided to each food vendor within 50' of their assigned vendor location. Wastewater disposal areas are provided to each food vendor. Additional power requests MUST be requested and will incur an additional charge. Additional 60 amps and 220V power is available upon prior request for an additional fee. **Vendors are required to provide the first 50' of extension cord for their needs. All cords must be grounded and in safe, usable condition.** Because of electrical limitations, propane usage is encouraged.

I will be using an electrical appliance. What kind? \_\_\_\_\_  
120v \_\_\_ amps    \_\_\_ 240v \_\_\_ amps    Propane \_\_\_ Other \_\_\_\_\_

**For any circuit other than a standard three prong 15A receptacle, vendors must inform BMD of specific information on type of receptacle or cord cap required, preferably the NEMA # of the vendors cord cap and there will be a \$50 one-time charge for this service.**

Will you need water hook up? **YES**    **NO**      Is your product sensitive to sunlight? **YES**    **NO**

Additional Request(s): \_\_\_\_\_

## 2022 BMD Food Vendor Application & Agreement (page 2 of 3)

1. Vendor agrees to abide by all applicable laws, ordinances and regulations pertaining to health, fire protection, and public safety. Food vendors are required to provide proof of general liability that lists Bohemia Mining Days and the City of Cottage Grove as additional named insured.
2. Event permits are mandatory for food booths (available from the Lane County Department of Health). No ground fires, no ovens and a maximum of 2 electric griddles and refrigerators are allowed per booth. Dining tables are provided. Must have valid permit displayed within booth.
3. All booths shall be equipped with approved fire extinguisher (multipurpose 2A 10BC minimum rating) where heating device, open flame and electricity are used. Booths that cook food on site shall be equipped with a K-type fire extinguisher with a minimum rating of 20BC. Booths with a deep fryer are required to have a fire extinguisher with a minimum rating of 40 BC.
4. Propane cookers must be in a code-approved structure or outside of enclosed space and the tanks must be at least 10 feet from cooking area.
5. **Space is limited, and is determined by BMD staff. Vendors are not guaranteed a booth space in the shade nor booth space occupied in prior years.**
6. Absolutely no drugs or alcohol consumption permitted by Vendors, agents or employees during work hours. **All public parks in the City of Cottage Grove are now smoke-free, which include e-cigarettes.**
7. **No early set up or removal without previous approval. Hours of Event: Thursday: 4 p.m. to 10 p.m. Friday/Saturday: 10 a.m. to 10 p.m.** Vendor booths are expected to remain open for business during festival hours. Vendor agrees to have booth set up and ready prior to the festival's opening.
8. Vendor agrees that all items sold must be listed and described on attached vendor application. BMD reserves the right to deny sale of any items not listed on your application. Food vendors will adhere to the menu provided on the application.
9. Vendor shall keep the booth area in a clean and sanitary condition at all times. Vendor shall be responsible for removing any and all trash from their booth and surrounding area, disposing it in the designated recycling or trash container provided on site.
10. Camping/Staying overnight in booth space is not allowed (except for cultural heritage vendors with prior permission). No camping facilities are provided in or around the park. Vendors are to make their own overnight arrangements. Limited dry RV spaces without hookup may be available within three blocks of the venue.
11. Vendors agree to not exceed the designated and paid for booth space. This includes placing merchandise, equipment, or signage on walkways and surrounding the booth. Vendors will be charged the next booth size up.
12. There are to be no vehicles parked on site during the event. For safety reasons, all vehicles must leave the park by 1 p.m. before event opens and will not be allowed back in until after close of event in the evening. No vehicles will be allowed into the park before close of the event at 10 p.m. on Saturday.
13. **No refunds of deposit for cancellations received after June 1, 2022**

## 2022 BMD Food Vendor Application & Agreement (page 3 of 3)

14. Failure to adhere to any of these obligations and responsibilities will result in immediate termination of this Vendor Agreement. In the event that this Vendor Agreement is terminated: (1) Vendor shall not be entitled to any reimbursement for application or vendor fees; (2) Vendor agrees not to hold BMD legally responsible for any lost profits; and (3) Vendor shall immediately cease all business operations at the BMD festival and shall exit the premises as quickly as reasonably possible without interfering with the festival.

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Signature

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Date

Bohemia Mining Days will attempt to contact vendors with incomplete applications by email, mail or phone. **Booth space fees, Food Vendor deposit, signed contracts, and any other required documents will be due within 5-days of approval of acceptance as a Festival Food Vendor.** Space is limited. Prompt payment will ensure your booth space.

**Please complete the food vendor application form and sign the food vendor agreement. Mail both documents to:**

**BMD, Inc.  
P.O. Box 1297  
Cottage Grove, OR 97424**

### **For Office Use Only**

Date Received \_\_\_\_\_

Returning Vendor \_\_\_\_\_

Application Complete \_\_\_\_\_

Vendor was \_\_\_\_\_ Accepted

\_\_\_\_\_ Not Accepted (state reason)

Contract sent: \_\_\_\_\_