

2023 BMD Food Vendor Application & Agreement (page 1 of 3)

Please fill out this application in total and send it back as soon as possible. Please note that approved vendors are not granted exclusivity in their product areas, however we will attempt to avoid having multiple vendors with the same product line where possible. An exact description of your menu will allow us to accomplish this goal. Thanks for your support and cooperation.

Section A: Information

Business/Name Vendor: _____

Owner/Contact Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____

Email: _____

Section B: Food Vendor Fees (check full service or single item)

1. **Food Vendor Fee:** _____ Food - Full Service (\$600) _____ Food – Single Item (\$300)
2. **Fees are due within 10-days of acceptance as a Festival Vendor – see page 3, item #15**
3. Food Vendor Fee is limited to a 10x10 or 10x20 space. A larger space may be available for an extra fee. If you need a larger space, please let us know as soon as possible so we can try and accommodate.

Section C: Food Vendor Menu, Sale Prices

1. A festival food menu is required with this application.
2. Please list all items you will sell in your booth:

Price range of listed items: _____

New Vendors: Please include 3-5 photos or website information for viewing your booth and products sold.

Section D: Services Required

All booth prices include a fresh, potable water tap provided within 50' of the assigned vendor location. Electrical outlets for 60 amps of 120V power are provided to each food vendor within 50' of their assigned vendor location. Wastewater disposal areas are provided to each food vendor. Additional power requests **MUST** be requested and will incur an additional charge. Additional 60 amps and 220V power is available upon prior request for an additional fee. **Vendors are required to provide the first 50' of extension cord for their needs. All cords must be grounded and in safe, usable condition.** Because of electrical limitations, propane usage is encouraged.

I will be using an electrical appliance (describe) _____

120v _____ amps _____ 240v _____ amps _____ Propane _____ Other _____

For any circuit other than a standard three prong 15A receptacle, vendors must inform BMD of specific information on type of receptacle or cord cap required, preferably the NEMA # of the vendors cord cap and there will be a \$50 one-time charge for this service. To ensure public safety, BMD reserves the right to deny any unsafe electrical and/or propane use.

Will you need water hook up? **YES NO** Is your product sensitive to sunlight? **YES NO**

Additional Request(s): _____

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1. Vendor agrees to abide by all applicable laws, ordinances and regulations pertaining to health, fire protection, and public safety. Food vendors are required to provide proof of general liability that lists Bohemia Mining Days and the City of Cottage Grove as additional named insured.
2. Event permits are mandatory for food booths (available from the Lane County Department of Health). No ground fires, no ovens and a maximum of 2 electric griddles and refrigerators are allowed per booth. Dining tables are provided. Must have valid permit displayed within booth.
3. All booths shall be equipped with approved fire extinguisher (multipurpose 2A 10BC minimum rating) where heating device, open flame and electricity are used. Booths that cook food on site shall be equipped with a K-type fire extinguisher with a minimum rating of 20BC. Booths with a deep fryer are required to have a fire extinguisher with a minimum rating of 40 BC.
4. Propane cookers must be in a code-approved structure or outside of enclosed space and the tanks must be at least 10 feet from cooking area.
5. **Space is limited, and is determined by BMD staff. Vendors are not guaranteed a booth space in the shade nor booth space occupied in prior years.**
6. Absolutely no drugs or alcohol consumption permitted by Vendors, agents or employees during work hours.
All public parks in the City of Cottage Grove are smoke-free, which include e-cigarettes.
7. **No early set up or removal without previous approval. Hours of Event: Thursday: 4 p.m. to 10 p.m. Friday/Saturday: 10 a.m. to 10 p.m.** Vendor booths are expected to remain open for business during festival hours. Vendor agrees to have booth set up and ready prior to the festival's opening.
8. Vendor agrees that all items sold must be listed within this application. BMD reserves the right to deny sale of any items not listed on this application. Food vendors will adhere to the menu provided on the application.
9. Vendor shall keep the booth area in a clean and sanitary condition at all times. Vendor shall be responsible for removing any and all trash from their booth + surrounding area, and disposing it in the designated recycling or trash container provided on site.
10. Camping/Staying overnight in booth space is not allowed (except for cultural heritage vendors with prior permission). No camping facilities are provided in or around the park. Vendors are to make their own overnight arrangements. Limited dry RV spaces without hookup may be available within three blocks of the venue.
11. Vendors agree to not exceed the designated booth space. This includes placing merchandise, equipment, or signage on walkways and surrounding the booth, otherwise additional fees will apply.
12. There are to be no vehicles parked on site during the event. For safety reasons, all vehicles must leave the park by 1 p.m. before event opens and will not be allowed back in until after all attendees have left the park after close of event on Saturday and BMD staff determines that the park is cleared for tear down.
13. **No refunds of deposit for cancellations received after June 1, 2023**

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14. Failure to adhere to any of these obligations and responsibilities will result in immediate termination of this Vendor Agreement. In the event that this Vendor Agreement is terminated: (1) Vendor shall not be entitled to any reimbursement for application or vendor fees; (2) Vendor agrees not to hold BMD legally responsible for any lost profits; and (3) Vendor shall immediately cease all business operations at the BMD festival and shall exit the premises in a safe manner as quickly as reasonably possible without interfering with the festival.
15. **Acceptance as a Food Vendor will be in writing as a short “Letter of Festival Acceptance,” signed and dated by BMD’s Vendor Coordinator. Food Vendor fees will be due within 10-days of approval of acceptance as a Festival Vendor.**

Signature

Date

Bohemia Mining Days will attempt to contact vendors with incomplete applications by email, mail or phone. Space is limited. Prompt payment will ensure your booth space.

Please complete and sign this food vendor application. Mail or email it to:

BMD, Inc.

P.O. Box 1297

Cottage Grove, OR 97424

vendors@bohemiaminingdays.org

For Office Use Only

Date Received _____

Returning Vendor _____

Application Complete _____

Vendor was _____ Accepted

_____ Not Accepted because: _____

Letter of Acceptance sent: (Date) _____ (Emailed?) Y / N (USPS?) Y / N